



Functional Medicine New Patient Intake Form

Name: _____ Appointment Date: _____

Age: _____ Gender: ☐ M ☐ F Date of Birth: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Email Address: _____ Can we contact you by email? ☐ Y ☐ N

Occupation: _____ Employer: _____

Work Phone: _____

Current Height: _____ Current Weight: _____

Emergency Contact: _____ Relation: _____

Emergency Contact Phone #: _____

Check this box to join our email list. You'll receive occasional IV therapy announcements and featured offers, as well as our monthly integrative health newsletter created in partnership with *Ballen Medical & Wellness*. Your email will never be shared with any third parties.

How did you hear about us?

- ☐ 5280 Magazine ☐ Instagram
- ☐ Facebook ☐ ZocDocs
- ☐ Google ☐ Other (please specify): _____

Appointment Reminders: Ballen Medical & Wellness' scheduling platform, Power2Practice, initiates appointment reminder notices via email and text 3 days prior to your scheduled appointment.

Insurance Information: **Ballen Medical & Wellness and Colorado Recovery Infusion Center are not contracted with any medical insurances, however there are instances where we may require your insurance information (i.e. Lab Orders, Prescription Prior Authorizations, Insurance calls for submitted superbills).

Insurance Carrier: _____ Insurance Phone Number: _____

Subscriber Name: _____ Subscriber Date of Birth: _____

Subscriber ID #: _____ Group #: _____

Relation to Subscriber: _____

Pharmacy Information:

Patient's Legal Name: _____

Date of Birth: _____

Pharmacy Name: _____

Pharmacy Phone Number: _____

Pharmacy Address: _____

Medical History

Allergies:

Are you allergic to any medications? _____

Are you allergic to any supplements? _____

Are you allergic to any foods? _____

Medications:

Please list **ALL** current prescription(s) and Over the Counter medications:

_____	_____
_____	_____
_____	_____
_____	_____

Previous (last 10 years): Please specify medication dose, frequency, start date, and reason for use.

Nutritional Supplements (Vitamins/Minerals/Herbs/Homeopathy):

Please specify supplement, dose, frequency, start date, and reason for use

- Have your medications or supplements ever caused you unusual side effects or problems? ☐Yes ☐No
- Have you had prolonged or regular use of NSAIDS (Advil, Aleve, etc.), Motrin, Aspirin? ☐Yes ☐No
- Have you had prolonged or regular use of Tylenol? ☐Yes ☐No
- Have you had prolonged or regular use of acid blocking drugs (Tagamet, Zantac, Prilosec, etc.)? ☐Yes ☐No
- Frequent antibiotics (more than 3 times/year)? ☐Yes ☐No
- Long term antibiotics? ☐Yes ☐No
- Use of steroids (prednisone, nasal allergy inhalers) in the past? ☐Yes ☐No
- Use of oral contraceptives? ☐Yes ☐No
- Use of statins? ☐Yes ☐No

What do you hope to achieve with us? _____

If you had a magic wand and could erase three problems, what would they be?

1. _____
2. _____
3. _____

When was the last time you felt well? _____

Did something trigger your change in health? _____

What makes you feel worse? _____

What makes you feel better? _____

Please list current and ongoing problems in order of priority:

Describe Problem	Mild	Moderate	Severe	Prior Treatment/Approach	Excellent	Good	Fair	Poor
Ex: Postnasal drip	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ex: Elimination diet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Disease/Diagnosis/Conditions

Check appropriate box **P = Past Condition** **C = Current Condition** and provide date of onset (mm/yyyy)

P	C	Gastrointestinal	Date	P	C	Genital & Urinary Systems	Date
<input type="checkbox"/>	<input type="checkbox"/>	Irritable Bowel Syndrome	_____	<input type="checkbox"/>	<input type="checkbox"/>	Kidney stones	_____
<input type="checkbox"/>	<input type="checkbox"/>	Inflammatory Bowel Disease	_____	<input type="checkbox"/>	<input type="checkbox"/>	Gout	_____
<input type="checkbox"/>	<input type="checkbox"/>	Crohn's	_____	<input type="checkbox"/>	<input type="checkbox"/>	Interstitial cystitis	_____
<input type="checkbox"/>	<input type="checkbox"/>	Ulcerative Colitis	_____	<input type="checkbox"/>	<input type="checkbox"/>	Frequent urinary tract infections	_____
<input type="checkbox"/>	<input type="checkbox"/>	Gastric or Peptic Ulcer Disease	_____	<input type="checkbox"/>	<input type="checkbox"/>	Frequent yeast infections	_____
<input type="checkbox"/>	<input type="checkbox"/>	GERD (reflux)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Erectile or sexual dysfunction	_____
<input type="checkbox"/>	<input type="checkbox"/>	Celiac Disease	_____	<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____				
		Cardiovascular				Inflammatory/Autoimmune	
<input type="checkbox"/>	<input type="checkbox"/>	Heart attack	_____	<input type="checkbox"/>	<input type="checkbox"/>	Chronic Fatigue Syndrome	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other heart disease	_____	<input type="checkbox"/>	<input type="checkbox"/>	Autoimmune Disease	_____
<input type="checkbox"/>	<input type="checkbox"/>	Stroke	_____	<input type="checkbox"/>	<input type="checkbox"/>	Rheumatoid Arthritis	_____
<input type="checkbox"/>	<input type="checkbox"/>	Elevated cholesterol	_____	<input type="checkbox"/>	<input type="checkbox"/>	Lupus SLE	_____
<input type="checkbox"/>	<input type="checkbox"/>	Arrhythmia (irregular heart rate)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Immune deficiency disease	_____
<input type="checkbox"/>	<input type="checkbox"/>	Hypertension (high blood pressure)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Herpes-genital	_____
<input type="checkbox"/>	<input type="checkbox"/>	Rheumatic fever	_____	<input type="checkbox"/>	<input type="checkbox"/>	Severe infectious disease	_____
<input type="checkbox"/>	<input type="checkbox"/>	Mitral valve prolapse	_____	<input type="checkbox"/>	<input type="checkbox"/>	Poor Immune Function	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____			(frequent infections)	
		Metabolic/Endocrine		<input type="checkbox"/>	<input type="checkbox"/>	Food allergies	_____
<input type="checkbox"/>	<input type="checkbox"/>	Type 1 Diabetes	_____	<input type="checkbox"/>	<input type="checkbox"/>	Environmental Allergies	_____
<input type="checkbox"/>	<input type="checkbox"/>	Type 2 Diabetes	_____	<input type="checkbox"/>	<input type="checkbox"/>	Multiple chemical sensitivities	_____
<input type="checkbox"/>	<input type="checkbox"/>	Hypoglycemia	_____	<input type="checkbox"/>	<input type="checkbox"/>	Latex allergy	_____
<input type="checkbox"/>	<input type="checkbox"/>	Metabolic Syndrome	_____	<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____
		(insulin resistance or pre-diabetes)				Respiratory Diseases	
<input type="checkbox"/>	<input type="checkbox"/>	Hypothyroidism (low thyroid)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Asthma	_____
<input type="checkbox"/>	<input type="checkbox"/>	Hyperthyroidism (overactive thyroid)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Chronic sinusitis	_____
<input type="checkbox"/>	<input type="checkbox"/>	Endocrine problems	_____	<input type="checkbox"/>	<input type="checkbox"/>	Emphysema	_____
<input type="checkbox"/>	<input type="checkbox"/>	Polycystic Ovarian Syndrome (PCOS)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Pneumonia	_____
<input type="checkbox"/>	<input type="checkbox"/>	Infertility	_____	<input type="checkbox"/>	<input type="checkbox"/>	Tuberculosis	_____
<input type="checkbox"/>	<input type="checkbox"/>	Weight gain	_____	<input type="checkbox"/>	<input type="checkbox"/>	Sleep apnea	_____
<input type="checkbox"/>	<input type="checkbox"/>	Weight loss	_____	<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____
<input type="checkbox"/>	<input type="checkbox"/>	Frequent weight fluctuations	_____			Skin Diseases	
<input type="checkbox"/>	<input type="checkbox"/>	Bulimia	_____	<input type="checkbox"/>	<input type="checkbox"/>	Eczema	_____
<input type="checkbox"/>	<input type="checkbox"/>	Anorexia	_____	<input type="checkbox"/>	<input type="checkbox"/>	Psoriasis	_____
<input type="checkbox"/>	<input type="checkbox"/>	Binge eating disorder	_____	<input type="checkbox"/>	<input type="checkbox"/>	Acne	_____
<input type="checkbox"/>	<input type="checkbox"/>	Night eating syndrome	_____	<input type="checkbox"/>	<input type="checkbox"/>	Melanoma	_____
<input type="checkbox"/>	<input type="checkbox"/>	Eating disorder (non-specific)	_____	<input type="checkbox"/>	<input type="checkbox"/>	Skin cancer	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____	<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____

Check appropriate box **P = Past Condition** **C = Current Condition** and provide date of onset (mm/yyyy)

P	C	Cancer	Date
<input type="checkbox"/>	<input type="checkbox"/>	Lung cancer	_____
<input type="checkbox"/>	<input type="checkbox"/>	Breast cancer	_____
<input type="checkbox"/>	<input type="checkbox"/>	Colon cancer	_____
<input type="checkbox"/>	<input type="checkbox"/>	Ovarian cancer	_____
<input type="checkbox"/>	<input type="checkbox"/>	Prostate cancer	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____

P	C	Musculoskeletal/Pain	Date
<input type="checkbox"/>	<input type="checkbox"/>	Osteoarthritis	_____
<input type="checkbox"/>	<input type="checkbox"/>	Fibromyalgia	_____
<input type="checkbox"/>	<input type="checkbox"/>	Chronic pain	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____

P	C	Neurologic/Mood	Date
<input type="checkbox"/>	<input type="checkbox"/>	Depression	_____
<input type="checkbox"/>	<input type="checkbox"/>	Anxiety	_____
<input type="checkbox"/>	<input type="checkbox"/>	Bipolar Disorder	_____
<input type="checkbox"/>	<input type="checkbox"/>	Schizophrenia	_____
<input type="checkbox"/>	<input type="checkbox"/>	Headaches	_____
<input type="checkbox"/>	<input type="checkbox"/>	Migraines	_____
<input type="checkbox"/>	<input type="checkbox"/>	ADD/ADHD	_____
<input type="checkbox"/>	<input type="checkbox"/>	Autism	_____

P	C	Neurologic/Mood Continued	Date
<input type="checkbox"/>	<input type="checkbox"/>	Mild cognitive impairment	_____
<input type="checkbox"/>	<input type="checkbox"/>	Memory problems	_____
<input type="checkbox"/>	<input type="checkbox"/>	Parkinson's Disease	_____
<input type="checkbox"/>	<input type="checkbox"/>	Multiple Sclerosis	_____
<input type="checkbox"/>	<input type="checkbox"/>	ALS	_____
<input type="checkbox"/>	<input type="checkbox"/>	Seizures	_____
<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____

Preventative Test & Date of Last Test	Date
Full physical exam	_____
Bone density	_____
Colonoscopy	_____
Cardiac stress test	_____
EBT heart scan	_____
EKG	_____
Hemoccult Test – stool test for blood	_____
MRI	_____
CT Scan	_____
Upper Endoscopy	_____
Upper GI Series	_____
Ultrasound	_____
Digital rectal exam	_____

Surgeries	Date
<input type="checkbox"/> None	
Appendectomy	_____
Hysterectomy +/- Ovaries	_____
Gall Bladder	_____
Hernia	_____
Tonsillectomy	_____
Dental surgery	_____
Joint replacement – knee/hip	_____
Heart surgery – bypass valve	_____
Angioplasty or stent	_____
Pacemaker	_____
Other:	_____

Injuries:

☐ Back injury ☐ Head injury ☐ Neck injury ☐ Broken bones

Other: _____

Blood Type:

☐ A ☐ O ☐ AB ☐ Rh+ ☐ Unknown

Hospitalizations:☐ None

Date & reason: _____

Medical History Comments: _____**Gynecologic History****Obstetric History:**Are you currently pregnant? ☐ Yes ☐ No ☐ Maybe

Have you been pregnant in the past? If yes, provide number of:

Pregnancies _____	Gestational Diabetes _____
Miscarriage _____	Baby over 8 pounds _____
Abortion _____	Breastfeeding (# mo.) _____
Vaginal deliveries _____	Postpartum Depression _____
Caesarean _____	Living children _____
Toxemia _____	

Menstrual History:

Age at first period _____ Menses frequency _____ Length _____

Pain ☐ Yes ☐ NoClotting ☐ Yes ☐ NoHas your period ever skipped? ☐ Yes ☐ No

Last menstrual period _____

Do you use contraception? ☐ Yes ☐ No**Women's Disorders/Hormonal Imbalances: Check all that apply**

<input type="checkbox"/> Fibrocystic breasts	<input type="checkbox"/> Endometriosis	<input type="checkbox"/> Fibroids
<input type="checkbox"/> Painful periods	<input type="checkbox"/> Heavy periods/bleeding	<input type="checkbox"/> Infertility
<input type="checkbox"/> Hot flashes	<input type="checkbox"/> Mood swings	<input type="checkbox"/> PMS
<input type="checkbox"/> Vaginal dryness	<input type="checkbox"/> Decreased libido	<input type="checkbox"/> Concentration/memory problems
<input type="checkbox"/> Joint pains	<input type="checkbox"/> Headaches	<input type="checkbox"/> Weight gain
<input type="checkbox"/> Loss of control of urine	<input type="checkbox"/> Palpitations	<input type="checkbox"/> In menopause?
<input type="checkbox"/> Breast biopsy	<input type="checkbox"/> Hormone Replacement Therapy	Age at menopause _____

Last PAP Test: ☐ Normal ☐ AbnormalLast Mammogram: ☐ Normal ☐ AbnormalDate of Last Bone Density: _____ Results: ☐ High ☐ Low ☐ Normal

GI (Gastrointestinal) History:

Foreign travel? ☐ Yes ☐ No

Wilderness camping? ☐ Yes ☐ No

Have you ever had severe ☐ Gastroenteritis ☐ Diarrhea?

Have you ever been diagnosed with IBS (Irritable Bowel Syndrome)? ☐ Yes ☐ No

Patient (Your) Birth History:

☐ Term

☐ Premature

☐ Vaginal birth

☐ C-Section

Pregnancy Complications: _____

Birth complications: _____

☐ Breast fed ☐ Bottle fed

Age at introduction of Solid foods: _____ Dairy: _____ Wheat: _____

Did you eat a lot of candy or sugar as a child? ☐ Yes ☐ No

Dental History:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Silver mercury fillings

Gold fillings

Root canals

Implants

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Tooth pain

Bleeding gums

Gingivitis

Problems w/chewing

Do you floss regularly? ☐ Yes ☐ No

Social History

Nutrition History:

Have you ever had a nutrition consultation? ☐ Yes ☐ No

Have you made any changes in your eating habits because of your health? ☐ Yes ☐ No

Do you currently follow a special diet or nutritional program? ☐ Yes ☐ No

How often do you weigh yourself? ☐ Daily ☐ Weekly ☐ Monthly ☐ Rarely ☐ Never

Have you ever had your metabolism (resting metabolic rate) checked? ☐ Yes ☐ No

Do you avoid any particular food? ☐ Yes ☐ No

If you could only eat a few foods a week, what would they be? _____

How many times do you eat fish per week? _____

Do you grocery shop?

☐Yes ☐No

Do you read food labels?

☐Yes ☐No

Do you cook?

☐Yes ☐No

How many times do you eat out per week? _____

Check all the factors that apply to your current lifestyle and eating habits:

<input type="checkbox"/> Fast eater	<input type="checkbox"/> Love to eat
<input type="checkbox"/> Erratic eating pattern	<input type="checkbox"/> Eat because I have to
<input type="checkbox"/> Eat too much	<input type="checkbox"/> Have a negative relationship with food
<input type="checkbox"/> Late night eating	<input type="checkbox"/> Struggle with eating issues
<input type="checkbox"/> Dislike healthy food	<input type="checkbox"/> Emotional eater (eat when sad, lonely, depressed, bored)
<input type="checkbox"/> Time constraints	<input type="checkbox"/> Eat too much under stress
<input type="checkbox"/> Eat more than 50% meals away from home	<input type="checkbox"/> Eat too little under stress
<input type="checkbox"/> Travel frequently	<input type="checkbox"/> Don't care to cook
<input type="checkbox"/> Non-availability of healthy foods	<input type="checkbox"/> Eating in the middle of the night
<input type="checkbox"/> Do not plan meals or menus	<input type="checkbox"/> Confused about nutrition advice
<input type="checkbox"/> Reliance on convenience items	<input type="checkbox"/> Significant other or family members don't like healthy foods
<input type="checkbox"/> Poor snack choices	<input type="checkbox"/> Significant other or family members have special dietary needs or food preferences

The most important thing I should change about my diet to improve my health is: _____

List the three worst foods you eat during the average week:

1. _____
2. _____
3. _____

List the three healthiest foods you eat during the average week:

1. _____
2. _____
3. _____

Smoking:

Currently smoking?

☐Yes ☐No

Previous smoking?

☐Yes ☐No

Secondhand smoke exposure?

☐Yes ☐No

Alcohol Intake:

How many drinks currently per week? (1 drink = 5 oz. wine, 12 oz. beer, 1.5 oz. spirits)

☐ None ☐ 1-3 ☐ 4-6 ☐ 7-10 ☐ >10

Previous alcohol intake? ☐ None ☐ 1-3 ☐ 4-6 ☐ 7-10 ☐ >10

Have you ever been told you should cut down your alcohol intake? ☐ Yes ☐ No

Do you get annoyed when people ask you about your drinking? ☐ Yes ☐ No

Do you ever feel guilty about your alcohol consumption? ☐ Yes ☐ No

Do you ever take a drink to get going when you wake? ☐ Yes ☐ No

Do you notice a tolerance to alcohol (can you “hold” more than others)? ☐ Yes ☐ No

Have you ever been unable to remember what you did during a drinking episode? ☐ Yes ☐ No

Do you get into arguments or physical fights when you have been drinking? ☐ Yes ☐ No

Have you ever been arrested or hospitalized because of drinking? ☐ Yes ☐ No

Have you ever thought about getting help to control or stop your drinking? ☐ Yes ☐ No

Other Substances:

Caffeine intake ☐ Yes ☐ No

Are you currently using recreational drugs? ☐ Yes ☐ No

Have you ever used IV or inhaled recreational drugs? ☐ Yes ☐ No

Exercise:

Stretching (type) _____ _____/week _____ minutes

Cardio/ Aerobics (type): _____ _____/week _____ minutes

Strength Training (type): _____ _____/week _____ minutes

Other Exercise (type): _____ _____/week _____ minutes

Sports or Leisure Activities (type): _____ _____/week _____ minutes

Rate your level of motivation for including exercise in your life: ☐ Low ☐ Medium ☐ High

List problems that limit activity: _____

Do you feel unusually fatigued after exercise? ☐ Yes ☐ No

Do you usually sweat when exercising? ☐ Yes ☐ No

Psychosocial:

- Do you feel significantly less vital than you did a year ago? ☐Yes ☐No
- Are you happy? ☐Yes ☐No
- Do you feel your life has meaning and purpose? ☐Yes ☐No
- Do you believe stress is presently reducing the quality of your life? ☐Yes ☐No
- Do you like the work you do? ☐Yes ☐No
- Have you experienced major losses in your life? ☐Yes ☐No
- Do you spend the majority of your time and money to fulfill responsibilities and obligations? ☐Yes ☐No
- Would you describe your experience as a child in your family as happy and secure? ☐Yes ☐No
- How often do you laugh? _____
- What do you do to nurture yourself? _____
- How do you express yourself creatively? _____
- What give you joy/passion? _____
- Do you have spiritual practice? _____
- Is sexual abuse/molestation and/or physical violence an issue to discuss? ☐Yes ☐No

Stress/Coping:

- Have you ever sought counseling? ☐Yes ☐No
- Are you currently in therapy? ☐Yes ☐No
- Do you feel you have an excessive amount of stress in your life? ☐Yes ☐No
- Do you feel you can easily handle the stress in your life? ☐Yes ☐No
- Daily stressors – rate on scale of 1-10:
Work _____ Family _____ Social _____ Finances _____ Health _____ Other _____
- Do you practice meditation or relaxation techniques? ☐Yes ☐No
- Have you ever been abused, a victim of a crime, or experienced a significant trauma? ☐Yes ☐No

Sleep/Rest:

- Average number of hours you sleep per night: ☐ > 10 ☐ 8-10 ☐ 6-8 ☐ < 6
- Do you have trouble falling asleep? ☐Yes ☐No
- Do you have trouble staying asleep? ☐Yes ☐No
- Do you feel rested upon awakening? ☐Yes ☐No
- Do you have problems with insomnia? ☐Yes ☐No
- Do you snore? ☐Yes ☐No
- Do you use sleeping aids? ☐Yes ☐No

Roles/Relationships:

Marital status: ☐ Single ☐ Married ☐ Divorced ☐ Long Term Partnership ☐ Widowed

Gender (biological sex) of sexual partner(s): ☐ Male ☐ Female

Are you satisfied with your sex life? ☐ Yes ☐ No

List Children (name, age, gender, living at home):

List others living in household (person's name, occupation, and relation):

Total number living in household: _____

Resources for emotional support (check all that apply):

☐ Spouse ☐ Family ☐ Friends ☐ Religious/Spiritual ☐ Pets ☐ Other: _____

How well have things been going for you?	Very Well	Fine	Poorly	N/A
Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In your job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In your social life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With close friends	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With your attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With your relationship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With your children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
With your parents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Environmental and Detoxification Assessment:

Do you have any food allergies? Sensitivities, or adverse food reactions? ☐ Yes ☐ No

Do you have an adverse reaction to caffeine? ☐ Yes ☐ No

Do you adversely react to...? Check all that apply:

☐ Caffeine ☐ Bananas ☐ Garlic ☐ Onion ☐ Cheese ☐ Citrus foods ☐ Chocolate ☐ Alcohol

☐ Red Wine ☐ Sulfite-containing Foods (wine, dried fruit, salad bars) ☐ Monosodium Glutamate (MSG)

☐ Aspartame (NutraSweet) ☐ Preservatives (ex: sodium benzoate) Other: _____

Which of these do you have intolerances to? Check all that apply:

- ☐ Cigarette Smoke ☐ Perfumes/Colognes ☐ Exhaust fumes ☐ Jewelry
☐ Shampoo, lotion, detergents, etc. ☐ Multiple smell & chemical sensitivities ☐ Constant skin outbreaks
☐ Other: _____

In you work or home environment, are you exposed to: ☐ Chemicals ☐ Electromagnetic Radiation ☐ Mold

Have you ever turned yellow (jaundiced)? ☐ Yes ☐ No

Have you ever been told you have Gilbert's Syndrome or a liver disorder? ☐ Yes ☐ No

Do you have a known history of significant exposure to any harmful chemicals such as the following?

- ☐ Herbicides ☐ Pesticides ☐ Insecticides (frequent visits of exterminator) ☐ Heavy metals
☐ Organic solvents ☐ Other: _____

Chemical name(s), date(s), & length of exposure:

Do you dry clean your clothes frequently? ☐ Yes ☐ No

Do you or have you lived or worked in a damp or moldy environment or had another mold exposure?
☐ Yes ☐ No

Do you have any pets or farm animals? ☐ Yes ☐ No

Family History

Check family members that apply.

Enter ages and conditions for multiple family members of the same relation in the same column.

M = Mother

F = Father

B = Brother

S = Sister

C = Child

Ma = Maternal

Pa = Paternal

Gma = Grandmother

Gpa = Grandfather

A = Aunt

U = Uncle

	M	F	B	S	C	Ma Gma	Ma Gpa	Pa Gma	Pa Gpa	A	U
Age (if still alive)	—	—	—	—	—	—	—	—	—	—	—
Age at death (if deceased)	—	—	—	—	—	—	—	—	—	—	—
Cancers											
Colon Cancer											
Breast or Ovarian Cancer											
Heart Disease											
Hypertension											
Obesity											
Stroke											
Inflammatory Arthritis											
Rheumatoid, Psoriatic, Ankylosing Spondylitis											
Multiple Sclerosis											
Auto Immune Diseases (Lupus)											
Irritable Bowel Syndrome											
Inflammatory Bowel Disease											
Celiac Disease											
Asthma											
Eczema/Psoriasis											
Food Allergies or Intolerances											
Environmental Sensitivities											
Dementia											
Parkinson's											
Motor Neuron Diseases (ALS)											
Genetic Disorders											
Substance Abuse (Alcohol or Drugs)											
Psychiatric Disorders											
Depression											
Schizophrenia											
ADHD											
Autism											
Bipolar											

Symptom Questionnaire:

Please check all current symptoms occurring or present in the past 6 months.

General

- ☐ Cold hands & feet
- ☐ Cold intolerance
- ☐ Low body temperature
- ☐ Low blood pressure
- ☐ Daytime sleepiness
- ☐ Difficulty falling asleep
- ☐ Early waking
- ☐ Fatigue
- ☐ Insomnia
- ☐ Fever
- ☐ Flushing
- ☐ Heat intolerance
- ☐ Night waking
- ☐ Nightmares
- ☐ No dream recall
- ☐ Night sweats
- ☐ Sweating for no reason

Head, Eyes, & Ears

- ☐ Conjunctivitis
- ☐ Distorted sense of smell
- ☐ Distorted taste
- ☐ Ear fullness
- ☐ Ear pain
- ☐ Ear ringing or buzzing
- ☐ Lid margin redness
- ☐ Eye crusting
- ☐ Eye pain
- ☐ Hearing loss
- ☐ Hearing problems
- ☐ Headache
- ☐ Migraine
- ☐ Sensitivity to loud noises
- ☐ Vision problems (other than glasses)
- ☐ Macular Degeneration
- ☐ Vitreous detachment
- ☐ Retinal detachment
- ☐ Morning headaches
- ☐ Thinning eyebrows

Eating

- ☐ Binge eating
- ☐ Bulimia
- ☐ Can't gain weight
- ☐ Can't lose weight
- ☐ Can't maintain healthy weight
- ☐ Frequent dieting
- ☐ Poor appetite
- ☐ Salt cravings
- ☐ Carbohydrate cravings (breads)
- ☐ Sweet cravings (candy, cookies)
- ☐ Chocolate cravings
- ☐ Caffeine dependency
- ☐ Irritable if meals are missed

Respiratory

- ☐ Bad breath
- ☐ Bad odor in nose
- ☐ Cough - dry
- ☐ Cough - productive
- ☐ Hoarseness
- ☐ Sore throat
- ☐ Hay Fever - Spring
- ☐ Hay Fever - Summer
- ☐ Hay Fever - Fall
- ☐ Hay Fever - Change of season
- ☐ Nasal stuffiness
- ☐ Nose bleeds
- ☐ Postnasal drip
- ☐ Sinus fullness
- ☐ Sinus infection
- ☐ Snoring
- ☐ Wheezing

Cardiovascular

- ☐ Angina/chest pain
- ☐ Breathlessness
- ☐ Heart murmur
- ☐ Irregular pulse
- ☐ Palpitations
- ☐ Phlebitis
- ☐ Swollen ankles/feet
- ☐ Varicose veins

Itching Skin

- ☐ Skin in general
- ☐ Anus
- ☐ Arms
- ☐ Ear canals
- ☐ Eyes
- ☐ Feet
- ☐ Hands
- ☐ Legs
- ☐ Nipples
- ☐ Nose
- ☐ Penis
- ☐ Roof of mouth
- ☐ Scalp

Skin, Dryness of:

- ☐ Eyes
- ☐ Feet, w/cracking
- ☐ Feet, w/peeling
- ☐ Hair
- ☐ Hands, w/cracking
- ☐ Hands, w/peeling
- ☐ Mouth/throat
- ☐ Scalp
- ☐ Dandruff
- ☐ Skin in general

Urinary

- ☐ Bed wetting
- ☐ Hesitancy (trouble getting started)
- ☐ Infection
- ☐ Kidney disease
- ☐ Leaking/incontinence
- ☐ Pain/burning
- ☐ Prostate infection
- ☐ Urgency
- ☐ Frequent urinations

Skin Problems

<input type="checkbox"/>	Acne on back
<input type="checkbox"/>	Acne on chest
<input type="checkbox"/>	Acne on face
<input type="checkbox"/>	Acne on shoulders
<input type="checkbox"/>	Athlete's foot
<input type="checkbox"/>	Bumps on back of upper arms
<input type="checkbox"/>	Cellulite
<input type="checkbox"/>	Dark circles under eyes
<input type="checkbox"/>	Ears get red
<input type="checkbox"/>	Easy bruising
<input type="checkbox"/>	Lack of sweating
<input type="checkbox"/>	Eczema
<input type="checkbox"/>	Hives
<input type="checkbox"/>	Jock itch
<input type="checkbox"/>	Lackluster skin
<input type="checkbox"/>	Moles w/color/size change
<input type="checkbox"/>	Oily skin
<input type="checkbox"/>	Pale skin
<input type="checkbox"/>	Patchy dullness
<input type="checkbox"/>	Rash
<input type="checkbox"/>	Red face
<input type="checkbox"/>	Sensitivity to bites
<input type="checkbox"/>	Sensitivity to poison ivy/oak
<input type="checkbox"/>	Shingles
<input type="checkbox"/>	Skin darkening
<input type="checkbox"/>	Strong body odor
<input type="checkbox"/>	Hair loss
<input type="checkbox"/>	Vitiligo
<input type="checkbox"/>	Excess hair growth

Nails

<input type="checkbox"/>	Bitten
<input type="checkbox"/>	Brittle
<input type="checkbox"/>	Curved up
<input type="checkbox"/>	Frayed
<input type="checkbox"/>	Fungus - fingernails
<input type="checkbox"/>	Fungus - toenails
<input type="checkbox"/>	Pitting
<input type="checkbox"/>	Ragged cuticles
<input type="checkbox"/>	Ridges
<input type="checkbox"/>	Soft nails
<input type="checkbox"/>	Thickening of fingernails
<input type="checkbox"/>	Thickening of toenails
<input type="checkbox"/>	White spots/lines

Mood/Nerves

<input type="checkbox"/>	Agoraphobia
<input type="checkbox"/>	Anxiety
<input type="checkbox"/>	Auditory hallucinations
<input type="checkbox"/>	Black-out
<input type="checkbox"/>	Depression
<input type="checkbox"/>	Difficulty concentrating
<input type="checkbox"/>	Difficulty w/balance
<input type="checkbox"/>	Difficulty w/thinking
<input type="checkbox"/>	Difficulty w/judgment
<input type="checkbox"/>	Difficulty w/speech
<input type="checkbox"/>	Difficulty w/memory
<input type="checkbox"/>	Dizziness (spinning)
<input type="checkbox"/>	Fainting
<input type="checkbox"/>	Fearfulness
<input type="checkbox"/>	Irritability
<input type="checkbox"/>	Light-headedness
<input type="checkbox"/>	Numbness
<input type="checkbox"/>	Other phobias
<input type="checkbox"/>	Panic attacks
<input type="checkbox"/>	Paranoia
<input type="checkbox"/>	Seizures
<input type="checkbox"/>	Suicidal thoughts
<input type="checkbox"/>	Tingling
<input type="checkbox"/>	Tremor/Trembling
<input type="checkbox"/>	Visual hallucinations
<input type="checkbox"/>	Nervousness

Lymph Nodes

<input type="checkbox"/>	Enlarged/neck
<input type="checkbox"/>	Tender/neck
<input type="checkbox"/>	Other enlarged/tender

Female Reproductive

<input type="checkbox"/>	Breast cysts
<input type="checkbox"/>	Breast tenderness
<input type="checkbox"/>	Breast lumps
<input type="checkbox"/>	Ovarian cyst(s)
<input type="checkbox"/>	Poor libido (sex drive)
<input type="checkbox"/>	Vaginal discharge
<input type="checkbox"/>	Vaginal odor
<input type="checkbox"/>	Vaginal itch
<input type="checkbox"/>	Vaginal pain w/sex

Musculoskeletal

<input type="checkbox"/>	Back muscle spasm
<input type="checkbox"/>	Calf cramps
<input type="checkbox"/>	Chest tightness
<input type="checkbox"/>	Food cramps
<input type="checkbox"/>	Joint deformity
<input type="checkbox"/>	Joint pain
<input type="checkbox"/>	Joint redness
<input type="checkbox"/>	Joint stiffness
<input type="checkbox"/>	Muscle pain
<input type="checkbox"/>	Muscle spasms
<input type="checkbox"/>	Muscle stiffness
<input type="checkbox"/>	Muscle twitches around eye
<input type="checkbox"/>	Muscle twitches arms or legs
<input type="checkbox"/>	Muscle weakness
<input type="checkbox"/>	Neck muscle spasm
<input type="checkbox"/>	Tendonitis
<input type="checkbox"/>	Tension headache
<input type="checkbox"/>	TMJ problems

Premenstrual

<input type="checkbox"/>	Bloating or breast tenderness
<input type="checkbox"/>	carbohydrate cravings
<input type="checkbox"/>	Chocolate cravings
<input type="checkbox"/>	Constipation
<input type="checkbox"/>	Decreased sleep
<input type="checkbox"/>	Diarrhea
<input type="checkbox"/>	Fatigue
<input type="checkbox"/>	Increased sleep
<input type="checkbox"/>	Irritability or depression
<input type="checkbox"/>	Acne
<input type="checkbox"/>	Facial hair growth

Menstrual

<input type="checkbox"/>	Cramps
<input type="checkbox"/>	Heavy periods
<input type="checkbox"/>	Irregular periods
<input type="checkbox"/>	No periods
<input type="checkbox"/>	Scanty periods
<input type="checkbox"/>	Spotting between
<input type="checkbox"/>	Breast pain
<input type="checkbox"/>	Pelvic pain

Digestion

<input type="checkbox"/>	Bad teeth	<input type="checkbox"/>	Feeling bowels do not empty completely
<input type="checkbox"/>	Bleeding gums	<input type="checkbox"/>	Hemorrhoids
<input type="checkbox"/>	Canker sores	<input type="checkbox"/>	Fissures
<input type="checkbox"/>	Cold sores	<input type="checkbox"/>	Blood in stools
<input type="checkbox"/>	Cracking at corner of lips	<input type="checkbox"/>	Clay colored stools
<input type="checkbox"/>	Dentures w/poor chewing	<input type="checkbox"/>	Greasy stools
<input type="checkbox"/>	Difficulty swallowing	<input type="checkbox"/>	Use laxatives
<input type="checkbox"/>	Dry mouth	<input type="checkbox"/>	Other: _____
<input type="checkbox"/>	Coated tongue/fuzzy debris		_____
<input type="checkbox"/>	Foods "Repeat" (Reflux)		_____
<input type="checkbox"/>	Burping		_____
<input type="checkbox"/>	Heartburn		_____
<input type="checkbox"/>	Indigestions		_____
<input type="checkbox"/>	Use antacids		_____
<input type="checkbox"/>	Intolerance to lactose		_____
<input type="checkbox"/>	Intolerance to gluten (wheat, rye)		_____
<input type="checkbox"/>	Intolerance to greasy/high fat foods		_____
<input type="checkbox"/>	Intolerance to corn		
<input type="checkbox"/>	Intolerance to eggs		
<input type="checkbox"/>	Intolerance to fatty foods		
<input type="checkbox"/>	Intolerance to yeast		
<input type="checkbox"/>	Pain after eating		
<input type="checkbox"/>	Bloating of lower abdomen		
<input type="checkbox"/>	Bloating of whole abdomen		
<input type="checkbox"/>	Bloating after meals		
<input type="checkbox"/>	Nausea		
<input type="checkbox"/>	Vomiting		
<input type="checkbox"/>	Upper abdominal pain		
<input type="checkbox"/>	Lower abdominal pain		
<input type="checkbox"/>	Hungry 1-2 hours after meal		
<input type="checkbox"/>	Indigestion & fullness last 2-4 hours after eating		
<input type="checkbox"/>	Sense of fullness after meals		
<input type="checkbox"/>	Feel like you digest your food well		
<input type="checkbox"/>	Liver disease/Jaundice		
<input type="checkbox"/>	Abnormal liver function tests		
<input type="checkbox"/>	Anal spasms		
<input type="checkbox"/>	Excess flatulence/Gas		
<input type="checkbox"/>	Gas		
<input type="checkbox"/>	Cramps		
<input type="checkbox"/>	Constipation		
<input type="checkbox"/>	Diarrhea		
<input type="checkbox"/>	Alternating diarrhea & constipation		
<input type="checkbox"/>	More than 3 bowel movements per day		

Menopausal Females Only

How many years have you been menopausal? _____ years

Since menopause, do you ever have: Check all that apply

- ☐ Uterine bleeding
- ☐ Hot flashes
- ☐ Mental fogginess
- ☐ Disinterest in sex
- ☐ Mood swings
- ☐ Depression
- ☐ Painful intercourse
- ☐ Shrinking breasts
- ☐ Facial hair growth
- ☐ Acne
- ☐ Increased vaginal pain, dryness, or itching

Male Reproductive: Check all that apply

- ☐ Decreased libido
- ☐ Decrease number of morning erections
- ☐ Decrease fullness of erections
- ☐ Spells of mental fatigue
- ☐ Inability to concentrate
- ☐ Episodes of depression
- ☐ Muscle soreness
- ☐ Decrease physical stamina
- ☐ Unexplained weight gain
- ☐ Increased fat distribution around chest/hips
- ☐ Increased abdominal fat
- ☐ Sweaty attacks
- ☐ More emotional than past

****If you have significant medical history (i.e. cardiac, Lyme, mold, autoimmune, infections, thyroid, or diabetes), it would be beneficial to submit a Release of Information (see page 19) to us so we can obtain your medical records prior to your initial appointment. If you have access to current medical records (i.e. labs or any medical records), please send those to us prior to your initial appointment. Bring copies to your appointment as well.**

****Please bring all current medication(s) and/or supplements to your appointment.**

Providing us with this information before your appointment and bringing in all medication(s) and/or supplements to your appointment allows you to receive the most benefit from your initial appointment.

Readiness Assessment

In order to improve your health, how willing are you to:

	Very Willing				Unwilling
Significantly modify your diet	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1
Take several nutritional supplements each day	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1
Keep a record of everything you eat each day	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1
Modify your lifestyle (i.e. work demands, sleep habits)	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1
Practice a relaxation technique	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1
Engage in regular exercise	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1
Have periodic lab tests to assess your progress	<input type="checkbox"/> 5	<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1

Comments: _____

Rate on a scale of 5 (very confident) to 1 (not confident at all):

How confident are you of your ability to organize and follow through on the above health related activities?
☐5 ☐4 ☐3 ☐2 ☐1

If you are not confident of your ability, what aspects of yourself or your life lead you to questions your capacity to fully engage in the above activities? _____

Rate on a scale of 5 (very supportive) to 1 (very unsupportive):

At the present time, how supportive do you think the people in your household will be to you implementing the above changes? ☐5 ☐4 ☐3 ☐2 ☐1

Comments: _____

Rate on a scale of 5 (very supportive to 1 (very unsupportive):

How much ongoing support and contact (i.e. telephone consults, e-mail correspondence) from your professional staff would be helpful to you as you implement your personal health program?
☐5 ☐4 ☐3 ☐2 ☐1

Comments: : _____

Authorization for Disclosure of Protected Health Information

	Patient Name: _____	Date of Birth: _____
	Maiden/Previous Names: _____	
	Full Address: _____ _____	
	Phone Number: _____	

Instructions: Fill out each section of the form in its entirety. Failure to do so may delay processing of your request.

Release Information From:	Release Information To:
Name/Facility: _____	Name/Facility: _____ Ballen Medical
Address: _____	Address: _____ 6081 S. Quebec St., Ste 100
City, State, Zip: _____	City, State, Zip: _____ Centennial, CO 80111
Phone & Fax: _____	Phone & Fax: _____ 720-222-0550 Fax: 720-496-4948

Purpose of Release:

<input type="checkbox"/> Continuing Medical Care	<input type="checkbox"/> Work Comp	<input type="checkbox"/> Disability Determination	<input type="checkbox"/> Personal
<input type="checkbox"/> Insurance Claim	<input type="checkbox"/> Application for Insurance	<input type="checkbox"/> Other: _____	

Delivery Method: **Date information desired by:** _____

Release Format (Check 1 option only):	
<input type="checkbox"/> Paper via <input type="checkbox"/> Mail OR <input type="checkbox"/> Pick Up	OR <input type="checkbox"/> Fax (as appropriate) Fax #: _____

Information to be Released:

Service Dates: From: _____ To: _____ OR <input type="checkbox"/> all future records until this authorization expires	
NOTE: This authorization expires one year from the date of my signature unless I specify a different event, purpose or alternative expiration date here: _____	
<input type="checkbox"/> Abstract (history & physical, discharge summary, operative reports, consults, outpatient visit notes, test results, labs, ER notes, provider notes related to specific timeframe).	
<input type="checkbox"/> Discharge Summary	<input type="checkbox"/> ER Records
<input type="checkbox"/> Psychological Evals/Assessments	<input type="checkbox"/> History & Physical
<input type="checkbox"/> EKG/Cardiology Reports	<input type="checkbox"/> Immunization Records
<input type="checkbox"/> Lab / Pathology Reports	<input type="checkbox"/> Radiology Images
<input type="checkbox"/> Billing Statements (charges may apply)	<input type="checkbox"/> Radiology reports
<input type="checkbox"/> Alcohol/Drug Treatment Records _____	<input type="checkbox"/> Entire Medical Record
<input type="checkbox"/> Other: _____	

I AUTHORIZE RELEASE OF ALL ALCOHOL AND / OR DRUG TREATMENT RECORDS THAT ARE PART OF THE RECORDS I SPECIFIED ABOVE
UNLESS OTHERWISE INDICATED BELOW:

_____ Do not release alcohol or drug treatment records protected under federal law.

I may revoke this authorization at any time by sending written notice to the facility/provider releasing records. A revocation is not valid if (1) action was previously taken in reliance on this authorization, or (2) if this authorization was obtained as a condition for obtaining insurance coverage. I authorize the facility/provider to disclose medical information to the party identified in the "Release Information To" section. I understand this may include information regarding mental health, alcohol/drug use, and HIV treatment. I understand that once disclosed, information may be redisclosed by the recipient and no longer protected. I understand this authorization is voluntary and that I may refuse to sign. Unless allowed by law, my refusal to sign will not affect my ability to obtain treatment, receive payment, or my eligibility for benefits.

Signature (required) _____	Date Signed (required) _____
-----------------------------------	-------------------------------------



Notice of Privacy Practices (HIPAA)

****This notice describes how medical information about you may be used and disclosed, and how you can get access to this information. Please read it carefully.****

The Health Insurance Portability & Accountability Act of 1996 (HIPAA) is a Federal program that requires that all medical records and other individually identifiable health information used or disclosed by Ballen Medical and Wellness in any form, whether electronically, on paper, or orally are kept properly confidential. HIPAA gives you, the patient, the right to understand and control how your personal health information (PHI) is used. HIPAA provides penalties for covered entities that misuse personal health information.

As required by HIPAA, we prepared this explanation of how we are to maintain the privacy of your health information and how we may disclose your personal information.

We may use and disclose your medical records only for the following purposes: treatment, payment, and health care operation.

- Treatment means providing, coordinating, or managing healthcare and related services by one or more healthcare providers. An example of this is if you are referred to a primary care doctor or another specialist.
- Payment means such activities as obtaining reimbursement for services, confirming coverage, billing or collections activities, and utilization review. An example of this would include sending your insurance company a bill for your visit. (Please note that Ballen Medical and Wellness does not submit to insurance.)
- Health Care Operations include the business aspects of running our practice, such as conducting quality assessments and improving activities, auditing functions, cost management analysis, and customer service. An example of this would-be patient survey cards.
- The practice may also be required or permitted to disclose your PHI for law enforcement or other legitimate reasons. In all situations, we shall do our best to assure its continued confidentiality to the extent possible.

We may also create and distribute de-identified health information by removing all reference to individually identifiable information.

We may contact you, by phone or in writing, to provide appointment reminders or information about treatment alternatives or other health-related enemies and services, in addition to other fundraising communications, that may be of interest to you. You do have the right to “opt out” with respect to receiving fundraising communications from us.

The following use and disclosures of your PHI will only be made pursuant to us receiving a written authorization from you:

- Most uses and disclosure of psychotherapy notes (these are not part of your medical record under HIPAA).
- Uses and disclosure of your PHI for marketing purposes, including subsidized treatment and health care operations.
- Disclosures that constitute a sale of PHI under HIPAA.
- Other uses and disclosures not described in this notice.

You may revoke such authorization in writing, and we are required to honor and abide by that written request, except to the extent that we have already taken actions relying on your prior authorization.

You may have the following rights with respect to your PHI

- The right to request restrictions in certain uses and disclosures of PHI, including those related to disclosures of family members, other relatives, close personal friends, or any other person identified by you. We are, however not required to honor a request restriction except in limited circumstances which we shall explain if you ask. If we do agree to the restriction, we must abide by it unless you agree in writing to remove it.
- The right to reasonable requests to receive confidential communications of Protected Health Information by alternative means or at alternative locations.
- The right to inspect and copy your PHI.
- The right to amend your PHI.
- The right to receive an accounting of disclosures of your PHI.
- The right to obtain a paper copy of this notice from us upon request.
- The right to be advised if your unprotected PHI is intentionally or unintentionally disclosed.

If you have paid for services “out of pocket”, in full and in advance, and you request that we not disclose PHI related solely to those services to a health plan, we will accommodate your request, except where we are required by law to make a disclosure.

We are required by law to maintain the privacy of your Protected Health Information and to provide you the notice of our legal duties and our privacy practice with respect to PHI.

This notice is effective as of the initial date of service and it is our intention to abide by the terms of the Notice of Privacy Practices and HIPAA Regulations currently in effect. We reserve the right to change the terms of our Notice of Privacy Practice and to make the new notice provision effective for all PHI that we maintain. We will post and you may request a written copy of the revised Notice of Privacy Practice from our office.

You have recourse if you feel that your protections have been violated by our office. You have the right to file a formal, written complaint with office and with the Department of Health and Human Services, Office of Civil Rights. We will not retaliate against you for filing a complaint.

Feel free to contact the Practice Director, Elizabeth Reece, RN BSN, for more information, in person or in writing.

Receipt of Notice of Privacy Practices and Written Acknowledgement Form

Patient Name: _____

Date of Birth: _____

I am a patient of Ballen Medical and Wellness. I, _____ hereby acknowledge receipt of Ballen Medical & Wellness’ Notice of Privacy Practices.

Patient Signature: _____

Date: _____

Parent/Guardian Signature: _____
(if patient is under the age of 15)

Date: _____



Credit Card Authorization & Cancellation Policy

****Highlighted sections MUST be completed**

Patient Name: _____ Name on Card: _____

Credit Card Number: _____

Expiration: _____ CVV: _____

Billing address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email address: _____

☐ I understand that payment is due at the time of service and will be collected prior to my appointment.

☐ Any outstanding balance on my account **MUST** be paid **BEFORE** scheduling the next appointment and may affect any medication refill requests. **Any returned check will be subjected to a \$25 NSF fee; including the amount of the check.**

☐ In the event that my outstanding balance is not paid in full in a reasonable amount of time, I realize Ballen Medical may take further legal action as necessary to recover the amount outstanding. Should Ballen Medical find it necessary to take legal action to recover any amount due, I agree to be liable for all reasonable collection costs incurred, including but not limited to, reasonable attorneys' fees.

☐ I hereby authorize Ballen Medical to use the provided credit card information to charge my account for appointments, cancellations with less than 24 business hour notice, or no shows.

NO SHOW/LATE CANCELLATION POLICY

As you are aware, medical offices tend to be very busy and often have waiting lists for emergency cases. To better serve our patients and assure they have a fair opportunity to have an appointment as soon as possible, we ask for the following assistance:

1. If you are going to be more than 10 minutes late for an appointment, please call us to ensure that we can still work you into our schedule. There is no guarantee that we can hold your appointment, but we will do our best.
2. If you need to cancel or reschedule an appointment, please call us 24 business hours prior to your appointment. We can often get patients in who are in need of our care.

☐ I understand the importance of the 24-business hour cancellation policy and that I will be charged if Ballen Medical/Colorado Recover Infusion Center does not receive the proper notice.

Signature _____

Date _____

Printed Name _____